



ENROLLMENT AGREEMENT

This is an agreement ("Agreement") entered into on _____ 20__ between Quantom Studios Institute for Technology, Inc., and _____ ("Student"), who agrees to purchase the following educational services and whose address is _____
City/State/Zip _____

Telephone #s: H: _____ Cell: _____ W: _____

Social Security No.: _____ - _____ - _____ or Immigration # _____

Emergency Contact _____

Relationship _____ Phone (_____) _____ - _____ Email _____

TOTAL FEE

The total fee is \$_____ with a down payment of \$_____ payable on the date of registration and a monthly payment of \$_____ for _____ consecutive months until the payment of \$_____ is paid in full. Student may have the option of making a down payment in excess of the minimum down payment of \$_____. Payments are to be received on the first of each month or received on the 15th of each month. If the 15th falls on a Saturday or Sunday, the fee is due the Monday following the Saturday or Sunday. Student may make additional and advance payments to pay off the student fee in advance without penalty. A late payment fee of \$25 will be assessed if no payment is received within five (5) days of the scheduled payment.

Initial down payment is to be made 30 days in advance of starting class or a administrative fee of \$_____ will be assessed before registration and/or a fee of \$_____ will be assessed if late registration occurs less than 90 days.

Payments will be made via debit or credit card using the automatic credit card payment authorization that is attached to this agreement.

TERMS

Students who enroll in the monthly payment plan will be assessed a \$5.00 monthly service fee by Wells Fargo when processing monthly tuition payments until all payments have been successfully completed. This information is also included on the "Student Agreement Form" under the "Total Fees" section. The original terms of this Agreement shall begin on _____ 20__ and shall terminate on _____ 20__. Payments are made in advance of starting date of existing class schedule. Student agrees to pay said sum of \$_____ to Quantom Studios Institute for Technology, Inc. at _____ (or at such other place as Quantom Studios Institute for Technology, Inc. may from time to time designate) without diminution or demand of said obligation to pay student fee is independent of any other clause herein.

DESCRIPTION OF SERVICES

Services include but are not limited to learning applications like Outlook, Word, PowerPoint, Photoshop, Illustrator, and WordPress. Provide training in professional skills.

PROGRAM INFORMATION

Date of Admission: _____/_____/_____
Month Day Year

Program Start Date: _____

Anticipated End Date: _____

Full-Time: _____ Part-Time: _____

Day _____ Evening _____

Time of Day/Evening Class Begins: _____

Time of Day/Evening Class Ends: _____

Number of Weeks: _____

Total Credits _____

TUITION

The total cost of the _____ program

Tuition: \$ _____ Non-refundable registration fee: \$ _____ Books/Supplies: \$ _____

Miscellaneous Expenses: \$ _____

CANCELLATION REFUND POLICY

Rejection:

An applicant rejected by the school is entitled to a refund of all monies paid.

Three-Day Cancellation:

An applicant who provides written notice of cancellation within three (3) days after executing the enrollment agreement is entitled to refund of all monies paid, excluding the \$50 non-refundable registration fee.

Other Cancellations:

An applicant requesting cancellation more than three (3) days after executing the enrollment agreement and making an initial payment, but prior to the first day of class is entitled to a refund of all monies paid, less a maximum tuition fee of 15% of the stated cost of the program, or \$100, whichever is less. A student applicant will be considered a student as of the first day of class.

Withdrawal Procedure:

Please refer to the Tuition Refund section of the current course catalog for withdrawal procedures and refund policies.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument. Both sides of the contract are binding only when the agreement is accepted, signed and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages before signing.
3. You are entitled to an exact copy of this agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Although the school will provide placement assistance, the school does not guarantee job placement to graduates upon program completion or upon graduation.
6. The school reserves the right to reschedule the program start date with the number of students scheduled is too small.
7. The school reserves the right to terminate a student's training for unsatisfactory progress, nonpayment of tuition or failure to abide established standards of conduct.
8. The school does not guarantee the transferability of credits to a college, university or institution. Any decision or the comparability, appropriateness and applicability of credit and whether they should be accepted is the decision of the reviewing institution.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, dated _____, which contains information describing programs offered and equipment/supplies provides. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog. _____ Student initials
2. I have carefully read and received an exact copy of this enrollment agreement. _____ Student initials
3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate may be awarded. _____ Student initials
4. I understand that the school does not guarantee job placement to graduates upon program completion or upon graduation. _____ Student initials
5. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the State Council of Higher Education for Virginia, 101 North 14th Street, 9th Floor, James Monroe Building, Richmond, VA. 23219. All student complaints must be submitted in writing. _____ Student initials

DEFAULT

In the event of default of scheduled monthly payment by the Student, Quantum Studios Institute for Technology, Inc. will discharge Student from the program for breach of the terms of this agreement regarding payment.

Student will be allowed to reinstitute for a fee of \$300 and must be approved or assessed prior to reenrollment into the program. If the student has failed to complete two-thirds of the course curriculum, the student will be required to reenroll the following term when the course is offered again.

ENTIRE AGREEMENT

- A. This agreement contains the entire agreement between the parties relating to the purchase of classes. All prior negotiations between the parties are merged herein and there are no promises, agreements, conditions, undertakings, warranties, or representations, oral or written, express or implied, between them other than as herein set forth. Marketing and/or sales brochures and any other advertising or promotional materials used or displayed by Quantum Studios Institute of Technology, Inc. are for the purposes of general description only and not the basis of the bargain between Quantum Studios Institute of Technology, Inc. and Student herein.
- B. No change or modification of this agreement shall be valid unless the same is in writing and signed by the parties hereto. No waiver of any of the provisions of the agreement or any other agreement referred to herein shall be valid unless in writing and signed by the party against whom it is sought to be enforced.

ARBITRATION

Any dispute relating to the interpretation or performance of this Agreement shall be resolved at the request of either party through binding arbitration. Arbitration shall be conducted in (jurisdiction ++) in accordance with the then-existing rules of the American Arbitration Association. Judgment upon any award by the arbitrators may be entered by any state or federal court having jurisdiction. Parties intend that this Agreement to arbitrate be irrevocable.

SUCCESSOR AND ASSIGNS

This agreement shall be binding upon, and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, successors, and assigns.

APPLICABLE LAW

This agreement shall be construed in accordance with the law of the Commonwealth of Virginia.

OTHER PROVISIONS

Attendance to classes is mandatory and practice outside of the classroom is a requirement. Failure to attend classes may negatively affect grades, and can require student to retake classes when offered. Failure to practice outside of the classroom may result in falling behind in the various applications or relate to technical programs and may result in negatively affecting grades and the ability to obtain employment.

CONTRACT ACCEPTANCE

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. I also understand that if I default upon this agreement I will be responsible for payment of any collection fees or attorney fees incurred by Quantom Studios Institute of Technology, Inc.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities regarding this contract.

Signed this _____ day of _____, 20____ _____
Signature of Student Date

REPRESENTATIVE’S CERTIFICATION

I hereby certify that _____ has been interviewed by and in my judgment, meets all requirements for acceptance as a student in the _____ (program name) at Quantom Studios Institute of Technology, Inc., as described in the school catalog. I further certify that there have been no verbal or written agreements or promises other than those appearing on this agreement.

Signature of School Official Date

AUTOMATIC CREDIT CARD PAYMENT AUTHORIZATION

Effective this date, I _____ authorize Quantum Studios Institute for Technology, Inc. to charge to my VISA/MASTERCARD/AMERICAN EXPRESS/DISCOVER credit card for the monthly student services agreement that I have entered.

The charge will take place on or about the _____ day of each month and will be in the amount of the current agreed amount of \$_____. (Student Initials_____)

I understand that all provisions, rules, ad obligations detailed in the original agreement are still in effect and are in no way affected by this authorization. (Student Initials_____)

I also understand that if the credit card charge does not clear electronic verification and authorization, I may be subject to the late fees and penalties currently in effect as posted at Wells Fargo Bank. (Student Initials_____)

Print Student Name_____

Card Number: _____ EXP. Date _____ Authentication Code _____

VISA ___ MC ___ AMX ___ DISC ___ Student Signature: _____ Date: _____

_____ Date: _____

Quantum Studios Institute for Technology, Inc. Signature of School Official